ADULTS

☐ Adult Chaperone Application
   Interested adults applying to chaperone a youth exchange must complete this application

☐ Adult Chaperone Waiver, Release and Indemnity Agreement – Emergency Medical Authorization for Participation in the Voluntary Excursion
   To be completed and signed if accepted to chaperone

☐ Emergency Contact Information
   Must be completed as part of the exchange packet for all travelers going on an Exchange Trip.

☐ Host Family Application
   All interested, potential and participating families shall complete this application to indicate during the two-year commitment preferences related to adult visitors, chaperones or students

☐ Adult General Information Sheet
   This form will be sent to the hosting country

STUDENTS

☐ Student Exchange Application
   This form must be completed by parents on behalf of their Middle/High School student in order to be considered for a student exchange

☐ Confidential Referrals
   Three referrals are required by each student applying to go on an exchange trip. 2 from teachers and 1 from a longtime acquaintance.

   **Forms are to be mailed directly to CCSCC at PO Box 1072, Culver City, CA 90232 or e-mailed to info@culvercitysistercity.org and not sent in by the applicant.**

☐ Student General Information Sheet
   This form will be sent to the hosting country

☐ Emergency Contact Information
   Must be completed as part of the exchange packet for all travelers going on an Exchange Trip.
☐ Photo Release
   Covers Promotional activities, Facebook, website and traditional media

☐ Certificate of Health (3 pages)
   MUST be completed by parent and student's physician/health provider

☐ Student Waiver and Medical Release Authorization

☐ Waiver, Release of Liability and Assumption of Risk
   Both must be completed and signed by parent/guardians

☐ 2 Page Essay

☐ Most recent grading report

☐ Host Family Application
   All interested, potential and participating families shall complete this application to indicate during the two-year commitment preferences related to adult visitors, chaperones or student

REQUIRED DOCUMENTS FOR ALL ADULTS AND STUDENTS DUE 30 DAYS ONCE SELECTED TO PARTICIPATE:

☐ Proof of Health Insurance, ☐ CCSCC membership, ☐ Passport Copy, ☐ Proof of Covid vaccinations (2),
   ☠ This list may not be complete and depends on the particular exchange and requests from our Sister Cities.