

Culver City Sister City Committee

STUDENT EXCHANGE APPLICATION INSTRUCTIONS

(Please PRINT on all forms)

1. All application documents, unless otherwise identified, must be completed by the parent including affixing a recent photo of the student to the application and a family photo to the Host Family Application.
2. Confidential Referral Forms must be completed by 2 (two) referring teachers or instructors and at least one additional reference from a long-term acquaintance. Confidential forms must be mailed to our P.O. Box (below addresses) or emailed to our organization at info@culvercitysistercity.org Download 3 copies to distribute. **Referral Forms are to be mailed directly to CCSCC and not sent in by the applicant.**

The following items MUST BE ATTACHED to this application or it will not be considered:

1. Most recent transcript and grading period report
2. A 2-page essay (approximately 500 words), written by the student, telling why he/she/they would like to participate as a delegate in this exchange program. The essay must include what benefits participants expect to derive from this experience and how they would share the American culture with their host family.

Delegates are representatives of both Culver City and the United States of America and display respect for other cultural and religious differences.

Forms to be completed include:

- 1-Student Application Form (2 pages) with photo
- 2-Student General Information Sheet
- 3- Emergency Contact Information
- 4- Photo Release
- 5- Certificate of Health signed by Physician (3 pages)
- 6- Student Waiver and Medical Release Authorization
- 7- Release of Liability signed by both parents (2 pages)
- 8- Host Family Application with family photo
 - All members of the family over age 18 at the time of hosting must undergo a confidential background check. Each family member will be sent a link to authorize the check at no cost to the applicant.

- Acceptance into the program is contingent upon everyone in the household clearing the background check.
- All family members in household must provide proof of Covid vaccinations (2).

APPLICATION DEADLINE: _____ (must be postmarked by this date)

This date will be provided by the Chairperson.

NOTE: Each Student Exchange has a different deadline and is communicated by the Chairperson. If this form was downloaded from the website, no date will be inserted.

Please send completed application including all required documents to the following address:

Culver City Sister City Committee, Inc.

Attention: Student Exchange Program

P. O. Box 1072 Culver City, California 90232

Documents required after selection:

- Proof of Health Insurance
- CCSCC Family Membership Application (2 year minimum)
- Passport copy
- Registration with the State Department
- Proof of Covid Vaccinations